



**OFFICE OF THE PRINCIPAL**  
**KHARIAR AUTONOMOUS, COLLEGE KHARIAR**  
**DIST-NUAPADA -766 107 (ODISHA)**

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Letter No \_\_\_\_\_/KACK/20

Dt. \_\_\_\_\_

**The staff members are requested to follow up a modification in the assignment of Co-Curricular activities for the academic session 2020-21, effective from dt.08.08.2020.**

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|----------------------------------|---|--|
| 1. Accounts Bursar               | : | Sri Gangadhar Panigrahi  |
| 2. Secretary Staff Council       | : | Dr. Tarun Ku. Pradhan  |
| 3. Dean Students' Welfare        | : | Mr. Pramod Ku. Sahu  |
| Deputy Dean                      | : | Mr. A. K. Padhi  |
| 4. Academic Bursar               | : | Mr. H. K. Mishra   |
| Deputy Academic Bursar           | : | Mr. S.C. Pradhan   |
| 5. Account Bursar                | : | Mr. Gangadhar Panigrahi  |
| 6. UGC in Charge                 | : | Mr. S.C. Pradhan   |
| Associate                        | : | Dr. B.D.S. Mallick   |
| Associate                        | : | K. Nivedita Acharya  |
| 7. IQAC Coordinator              | : | Dr.P.L.Barma (coordinator)<br>Dr.B.D.S.Mallick<br>Ms.K.NiveditaAcharya<br>Mr. C. R. Jena<br>Mr. R.K. Rate<br>Mr.SubhransisBarik<br>Dr. S. K. Panda<br>Mr.KailashAgrawal(Member<br>from the Management)<br>Mr. LohitakshyaJoshi(Alumni<br>Mr.BajrangAgrawal |
|                                  | : | Mr. S. K. Thakur   |
| 8. Admission-in-charge +3 & P.G. | : | Dr. Padma LochanBarma  |
| Admission-in-charge +2           | : | Mr. A.K. Padhi   |
| D.E.O. +3 & PG                   | : | Sri S. K. Thakur   |
| D.E.O. +2                        | : | Mr. Anurag Paul Dani   |
| 9. Remedial Coaching             | : | Sri S. K. Padhi<br>Sri B. K. Nayak   |

10. Entry in to Service : Dr. P.L. Barma
11. Officers in charge Examination +3 : Mr. C.S. Chandrakar (CoE)  
Mr. P. K. Panda(Dy. CoE)  
Dr. Ranvir Singh  
(Asst. Controller of Exam.)  
Mr. Mohit Mohan Ada (DEO)
12. Officers in charge Examination +2 : Mr. A. K. Padhi (Coordinator)  
Mr. C. R. Jena  
Mr. R.K. Rate  
Mrs. SonaliSabar
13. Examination Committee +3 : Controller of Examination  
Account Bursar  
Academic Bursar  
Dy. Controller of Exam  
Head Clerk
14. Examination Committee +2 : +2 Incharge  
Coordinator +2  
Dy. Coordinator +2  
Academic Bursar  
Head Clerk
15. D.S.A. : Mr. S.C. Pradhan  
Mr. B. Naik  
Mr. P.K. Behera  
Miss SonaliSabar
16. Dramatic & Music Society : Mrs. Rita Das  
Mrs. MeenaGujrati  
Mrs. SilaTribedi  
Mr. Raj Kumar Rate  
Mr. SuranjanPradhan
17. Library Committee : Mr. P.K. Panda  
Mr. S.K. Padhi  
Smt. R.L. Ratha  
Smt. Beauty Agrawal  
Mr. SardharMajhi  
Smt. Santoshi Sharma  
Mrs. Pranati Panda  
Smt. SatarupaPattnaik  
Mrs. S. M. Khan  
Mr. C. K. Mahanty  
Miss D. Parida  
Mr. Sarat Panda
18. Time Table In-charge : Mr. R. K. Rate  
Mr. C. R. Jena

19. Athletic Association	:	Mrs. Rita Das (V.P.) Dr. Ranvir Singh Mrs. Santoshi Sharma Mrs. Anandini Mishra Mr. Haribandhu Hans Miss. SushreePattnaik Mr. SuranjanPradhnan Dr. Saroj Ku. Panda (P.E.T)
20. Red Cross & Red Ribbon		Dr. T.K. Pradhan, Councillor Miss SangitaNetam
21. GrievanceRedressal cell for Students	:	Dr. P. K. Panda Mrs. MeenaGujrati Smt. SatarupaPattnaik Smt. Beauty Agrawal Mr. C.K. Mahanty
22. Committee against Harassment of Women At work place	:	Sri Ajit Panda Smt. Rita Das Smt. R. L. Ratha Miss Sagarika Panda Smt. Pranati Panda Smt. SilaTribedi
23. Brahmaputra Boy's Hostel	:	Dr. B.D.S. Mallick (Supdt.) Mr. P.K. Behara (Dy. Supdt)
Dealing Assistant		Sri JayasingTamba
24. Udanti Women's Hostel	:	Miss Sagarika Panda (Supdt) Smt. SilaTribedi (Dy. Supdt) Mr. Ashutosh Joshi
Dealing Assistant		
25. College Magazine & BUDBUD	:	HoDOdia HoD English HoD Hindi HoD Sanskrit
26. NCC Officers	:	Dr. B.D.S. Mallick K. NiveditaAcharya
27. Scout & Guide	:	Mr. R.K. Rate (Rover Leader) Miss SushreePattanaik
28. College Canteen	:	Mrs. Anandini Mishra Mr. H.B. Hans Sri. B. K. Nayak Sri C.K. Mahanty Sri.SuranjanPradhan Mrs.SonaliSabar

29. Boy's Common Room	:	Mr. S. Pradhan (V.P.) Mr. S. Barik (Associate) Mr. C.R. Gahir Mr. RakeshBarik Dr. Saroj Ku. Panda
30. Girls Common Room	:	Dr. G. Priyambada (V.P.) Smt. S.M. Khan (Associate) Smt. NainaPradhan (Asso.) Miss S. Bej Miss D. Swain
31. SSG/SAF/ Freeship	:	Dr. GeetashriPriyambada Mr. C.K. Mahanty Mrs. ReetaBarik Mr. Rabindra Ku. Sahu
32. Scholarship		K. NiveditaAcharya Smt. Pranati Panda Sri H. B. Hans Mr. C.K. Mahanty Mr. P.K. Behera Miss beauty Agrawal Mr. SuranjanPradhan Mrs. ReetaBarik Mr. Rabindra Ku. Sahu
33. Electricity, Pump House, Water Supply, Furniture	:	Mr. S.K.Pattnaik, Head Clerk
34. NSS (PO) +3	Unit – 1 Unit – 2 Unit – 3 (Girls Unit)	Mr. C.R. Jena Mr. SuranjanPradhan Mrs. Pranati Panda
35. NSS (PO) +2		Mr. SubhransisBarik
36. Botanical Garden	:	Smt. NainaPradhan Mr. Mr. RakeshBarik Mr. AjitHarpal Mr. D. Patra
37. ECO Club	:	Mrs. R. L. Ratha Mrs. Santoshi Sharma Mrs. Anandini Mishra Mrs. S. Pati Mr. AjitHarpal
38. Construction Committee	:	+2 in-charge Dean Students' Welfare Account Bursar Academic Bursar UGC in-charge

Mr. A.K. Padhi  
Mr. S.C. Pradhan  
Principal Govt. Auto. College,  
Bhawanipatna (University Nominee)  
Assistant Engineer (P.W.D)  
Executive Engineer (P.W.D.)  
Head Clerk

39. Purchase Committee : +2 Incharge  
Dean Students' Welfare  
Account Bursur  
UGC Incharge  
Controller of Exam  
+2 Exam Coordinator  
Head Clerk
40. Placement Cell : Mr. H. K. Mishra  
Mr. B. Nayak  
Mr. P.K. Behera  
Smt. Beauty Agrawal
41. Language Lab : HoDOdia  
HoD English  
HoD Hindi
42. Intensive Coaching +2 : Mr. Prasanta Ku. Panda
43. Day Care Centre : K. NiveditaAcharya  
Mrs. SonaliSabar
44. Science Society : Mrs. Rita Das (V.P.)  
Mrs. R. L. Ratha  
Mrs. NainaPradhan  
Mrs. S. Pati  
Mr. C.K. Mahanty  
Mr. P. Meher  
Mr. D. Patra
45. Hindi SahityaSansad : Dr. B.D.S. Mallick  
Mrs. Santoshi Sharma  
Mrs. SilaTribedi  
Mr. SubhransisBarik
46. OdiaSahityaSansad : Miss Sagarika Panda  
Mr. H. B. Hans  
Miss SangitaNetam  
Mr. SuranjanPradhan
47. Anti Ragging Cell : Dr. R. Singh  
Dr. B.D.S. Mallick  
Dr. Saroj Kumar Panda  
Dr. GeetashreePriyambada  
Mrs. Pranati Panda  
Mrs. K. NiveditaAcharya

48. Public Information Office	:	Mr. P.K. Sahu Mr. S.C. Pradhan Mr. A. Joshi
49. Planning & Evaluation Committee	:	Account Bursar Dean Students' Welfare UGC In-charge Controller of Examination Coordinator IQAC
50. Women Grievance Cell	:	Mrs. Rita Das Dr. G. Priyambada Mrs. Anandini Mishra Mrs. RajlaxmiRath Mrs. SilaTrivedi
51. Equal Opportunity	:	Mrs. MeenaGujrati Dr. B.D.S. Mallick
52. IGNOU Coordinator	:	Mr. P.K. Sahu
53. OSOU Coordinator	:	Dr. T.K. Pradhan
54. Hostel Development Committee	:	Account Bursar Dean Students' Welfare Supdt.& Dy. Supdt. Head Clerk Dealing Clerks
55. Internal Audit Cell (Boys &Womens Hostel)	:	Mr. A. K. Padhi Dr. Ranvir Singh
56. Internal Audit Cell (Examination Section)	:	Dr. B.D.S. Mallick Mr. BisikeshanNayak
57. Internal Audit Cell (College)	:	Mr. H. K. Mishra Dr. T.K Pradhan
58. Human Rights	:	Dr. P. L. Barma Mrs. MeenaGujrati K. NiveditaAcharya Mrs. SilaTrivedi Mrs. Beauty Agrawal

Principal